ONBASE

INTEGRATION FOR SAP ARCHIVELINK
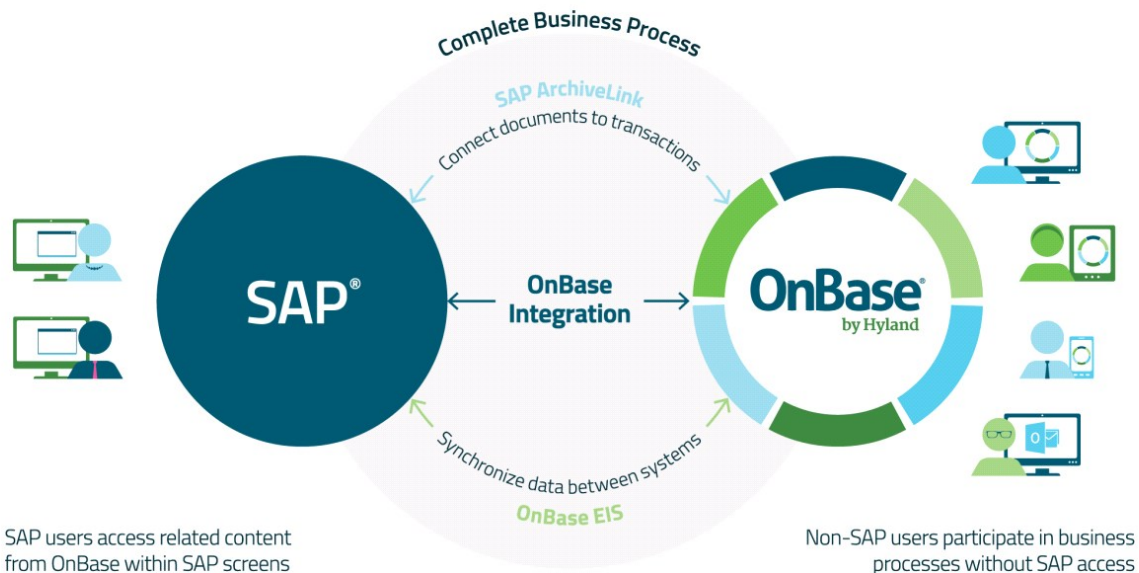
SUMMARY

OnBase integrates with SAP ArchiveLink® using SAP-Certified Integrations to automatically connect documents to the transactions they support. At any point in the business process documents can automatically be linked to existing SAP business objects, or business objects can be auto-created upon document capture into OnBase. This means that even in de-centralized operations, workers don't have to search in multiple locations for information needed to complete transactions. Everything is at their fingertips—right from SAP screens—shrinking cycle times without adding training costs.

BENEFITS

- **Increase document visibility,** providing access to important documents regardless of physical location.
- **Reduce costs** by automating tasks—auto-create SAP business objects, auto-index and link supporting documents to objects.
- **Link virtually any type of unstructured data**—including documents, forms or photos—to related SAP business objects.
- **One central repository** stores all incoming and outgoing SAP-generated documents into OnBase.
- **Proven and mature SAP-certified solutions** provide IT-configurable, out-of-the-box solutions that minimize custom integration costs.

DESIGN

SAP users access related content from OnBase within SAP screens

Non-SAP users participate in business processes without SAP access

Documents in OnBase and business objects in SAP are linked via the ArchiveLink Content Repository. Documents are approved and processed using either OnBase Workflow or from within the SAP system. Users can then easily retrieve the linked documents from their familiar SAP interface or any of the OnBase clients.
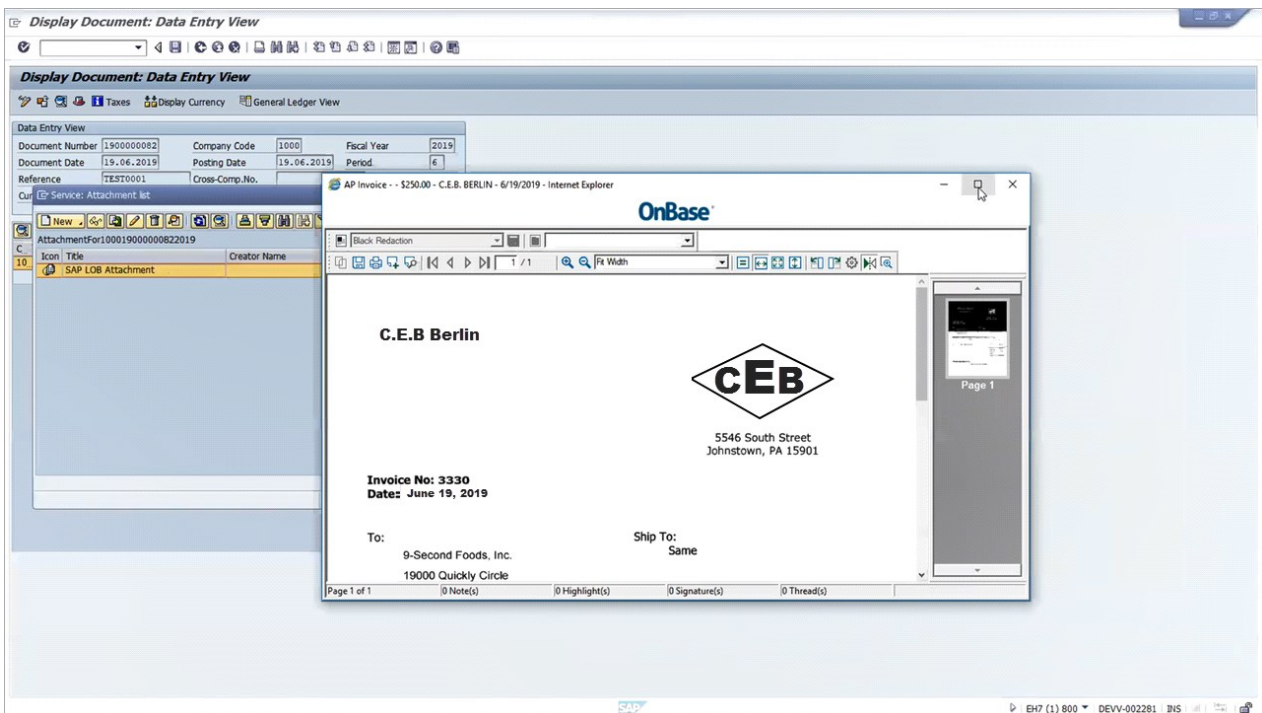
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APPLICATIONS

- **Accounts Payable** processes are streamlined from beginning to end with the AP Automation for SAP solution. Invoices are captured, exceptions are managed, and all necessary systems are updated. Invoices are available from SAP screens for easy access to critical information.
- **Accounts Receivable** departments can quickly resolve deduction issues by linking all supporting content to customer records.
- **Human Resources** must ensure that all employee records exist, are not expired, and are completely secure. Content can be linked at any time to any employee record in SAP. OnBase reporting easily identifies any missing or expired records.
- **IT Administration** is reduced with SAP-certified solutions. IT can easily extend the integration with a complete administration front end. OnBase is also a certified back end repository for all data archive strategies.

KEY FEATURES

- **Seamlessly route documents** with SAP Workflow.
- **Pass keyword information to SAP Workflow** to assist with prioritization and auto-population of SAP transaction fields.
- **Display documents from SAP with zero footprint** required on client machines.
- **Automatically index OnBase documents** whenever a related SAP business object is created or updated.
- **Enable OnBase Imaging iViews** to extend ArchiveLink to SAP Enterprise Portal applications.
- **Link documents to SAP business objects** using OnBase web services.
- **System-level integration** provides real-time interaction between the SAP Business Workplace and OnBase.

INTERFACE

Displaying an invoice document associated with the SAP record

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